## **CVs POLICY**

Thank you for sending your CV (Curriculum Vitae) and for your interest in working with the Stavros Niarchos Foundation (SNF). By sending your CV and submitting your application, you explicitly give your consent to the collection and processing of your personal data in accordance with the following terms.

- 1. Your CV is sent under your responsibility. By submitting your CV, you declare that the information contained therein is accurate and true.
- 2. The CV, as well as any other personal information you enter on the application form for sending your CV, contains Personal Data, which are considered personal data according to Regulation (EU) 2016/679.
- 3. Your data is collected and processed solely for the purpose of assessing your candidacy for the positionyou are applying for. The SNF office in Athens, located on Vasilissis Sofias Str. 86<sup>A</sup>, 115 28, is responsible for processing your personal data. Access to your personal data is solely granted to authorized SNF personnel who have been assigned to manage your CV as well as third parties who perform the processing on behalf of and under the instructions of the SNF, and are bound by a contractual relationship to ensure confidentiality and implement appropriate technical and organizational measures, without any right to use the data for their own benefit.
- 4. After completing the process of filling the position for which you submitted your CV and, at the latest, one year after submitting your CV, your personal data will be deleted.
- 5. Communication with us will take place via email, by telephone or by mail, at the contact details that you have provided us by submitting your CV.
- 6. You may, at any time, submit a request to the SNF for accessing your Personal Data. You have the right to request the correction of your personal data and, subject to the conditions of the Law, exercise the right of deletion, the right to limit processing, the right to data portability, the right to object to their processing. You have the right to revoke this consent, without however prejudicing the legitimacy of the processing that was based on it before it was revoked. Finally, you have the right to file a complaint with the Greek Personal Data Protection Authority.
- 7. The processing of your personal data is governed by these terms, by the relevant provisions of the applicable personal data Law, as well as by the relevant decisions, directives and regulatory acts of the Personal Data Protection Authority. We reserve the right to modify or update these Terms at any time, by posting the renewed terms at <u>www.snf.org</u>. We encourage you to periodically review this policy for any changes.
- In order to access your personal data, to exercise your rights or for any other clarification concerning the processing of your personal data, you may contact us, using the following contact information: tel. +30 210-8778300, Address: Vasilissis Sofias 86<sup>A</sup>, 115 28, Athens, email: gdpr@snf.org.